

Minutes of IQAC Meeting held on 13th May 2022

The fourth meeting of IQAC of SNTD College of Home Science, Pune for the Academic Year 2021-22 was held on 13th May 2022 at 2 pm.

1.	Chairperson:	Principal- Dr. Muktaja Vikas Mathkari	Present
2.	Administrative Staff:	Senior Clerk – Shri Milind Jahagirdar	Present
3.	Teachers:	Dr. Rachna Vishwanathan	Present
		Ms. Anuja Kinikar	Present
		Dr. Preeti Patankar	Present
4.	Management Representative:	Dr. R. G. Gurao	Present
6.	Stake holders:	Alumni: Smt. Ajanta Parkhi	Present online
		Student: Ms. Shambhavi Joshi	Present
7.	IQAC Coordinator:	Ms. Madhuri Ratnaparkhi	Present

Note: Following members conveyed their inability to attend the meeting:

1. Dr. Anand Padhye (Expert/Member of Local Society)
2. Smt. Pravina Walekar (Employer)

Minutes of the meeting:

Item No. 1: Confirmation of the minutes of the previous meeting held on 19th March 2022 regarding approval for submission of AQAR for the year 2021-22 on NAAC website.

Resolution: It was resolved that the minutes of the 3rd IQAC meeting held on 19th March 2022 be confirmed.

Action Taken: Minutes approved and confirmed by all the members.

Item No. 2: Reporting of activities organized in the college:

1. SNTD College of Home Science, Pune in joint association with SNTD College of Arts and S.C.B. College of Commerce and Science for Women, Mumbai arranged an online program to pay homage to Bharat Ratna Dr. Babasaheb Ambedkar on 'Mahaparinirvan Din' on 6th December 2021. Principal Dr. Deepak Deshpande, former Registrar SNTD Women's University was the guest speaker. Principal Dr. Rajendra Gurao was the chief guest for the program. Principal, Dr. Muktaja Vikas Mathkari, Teaching and non-teaching staff of the college and students attended the program.
2. SNTD College of Home Science and its alumni association organized an online International Webinar- 'Food Science and Nutrition: Exploring New Horizons in Higher Education' on 10th

- December 2021. Internationally placed alumni- Ms. Sunita Date (Tasmania), Ms. Sumedha Mulye (Auckland) and Ms. Tanvi Phadnis (Sydney) interacted with the final year B.Sc. and M.Sc. students.
3. An online skill enhancement course in 'Fashion Illustration' was organized for TY TSAD students on 10th and 17th December 2021. Resource person was Ms. Reeha Sayyad Shaikh.
 4. An online session on 'Preschool Management' was organized for T Y HD students on 11th December 2021. Ms. Maneesha Ashtaputre, retired lecturer from SNDT HSCVC Course was the guest person for the session.
 5. An online webinar on 'Integrated Dietetics- The Way Forward' was organized on 13th December 2021. The webinar was attended by the undergraduate and post graduate students of Food science and Nutrition department. Dr. Dharini Krishnan, Consultant Dietitian and Nutritionist and Dr. Madhumita Krushnan, MD, Ayurvedic Pediatrician were the resource persons.
 6. An online session on 'Being a Wise Consumer' was organised for second year students on 13th December 2021. Ms. Hemani Malhotra, Associate Professor, SVT College of Home Science, Mumbai was the guest speaker for the session.
 7. An online session on 'Interior Project Management' was organized for Interior Space Design Specialization students on 13th December 2021. The resource person for the session was an alumnus Ms. Rituja Tulshi; a practicing Interior Designer and Vastu Consultant.
 8. An online session on 'Activity Center' was organised for T Y Human Development Department on 14th December 2021. Mrs. Ashwini Shikhare, the founder of Neuron Activity Centre and Little Angles Day Care Centre was the resource person for the session.
 9. An online session on 'How to start with your professional Career in Interior Field' was organized for Interior Space Design students on 15th December 2021. Mr. Jeetendra Muttha, practicing Interior and Consultant was the resource person for the session.
 10. An online session on 'Ketogenic Diet and Applications' was organized for the undergraduate and post graduate students of Food Science and Nutrition department on 16th December 2021. Ms. Archana Rairikar, Clinical Dietitian conducted the session.
 11. An online session on 'Introduction to Intellectual Property Rights' was organized for the post graduate students on 22nd December 2021. Dr. Prafulla Shede, Assistant Prof, M.E.S. Garware College was the resource person for the session.
 12. An online guest lecture on 'Visual Merchandizing' was organized for FY BSc, SY TSAD, TY TSAD students on 27th December 2021. Ms. Shraddha Suryawanshi, Alumni of the college, was the resource person.
 13. An online program was jointly arranged by the college in collaboration with SNDT College of Arts and SCB College of Commerce & Science for Women, Churchgate, Mumbai to observe 'Savitribai Phule Jayanti' on 3rd January 2022. Dr. Rajendra Gurao, Principal, SNDT College of Arts and SCB College of Commerce and Science for Women, Mumbai was the chairperson for the program. Dr. Jaswandi Wamburkar, Head and Associate Professor, Department of History, SNDTWU was the guest speaker. In her speech, she highlighted the work, literature, and legacy of Savitribai Phule.
 14. 'Youth Day- Swami Vivekanand Jayanti' was observed on 12th January 2022. Some staff members shared their thoughts about Swami Vivekanand's great work towards nation building.
 15. An online workshop on 'Role of Toys in Child Development' was organized for the students of Human Development department on 24th and 25th January 2022. Ms. Shivani Pethe and Mr. Rupesh Labde, Project Assistants at IUCAA, Pune were the resource persons for the workshop.

16. On the occasion of 'National Voters' Day', an online program was organized on 25th January 2022. Voter's oath was given to the students during the program.
17. An online competition on 'Writing Patriotic Songs' was arranged as a part of 'Azadi ka Amrit Mahotsav' wherein the students presented poems written by them on 26th January 2022.
18. An online workshop on 'Wall Art' was organized for Interior Design Specialization students on 27th January 2022. Ms. Amruta Kulkarni, an artist working in the field of Interior Design was the resource person for the workshop.
19. An online workshop on 'Research Methodology and Writing Research Proposal' was organized for the Post Graduate students of Food Science and Nutrition department on 31st January 2022. Dr. Subhadra Mandalika, Associate Professor, College Home Science, Nirmala Niketan, Mumbai was the resource person for the same.
20. As per the instructions from the government, 'Offline classes' commenced in the college from 7th February 2022.
21. A Virtual National Conference was organized on 9th February 2022. The theme was "Rethinking Humanities: Harmonizing Humanities and Science". Prof. Ujwala Chakradeo, Hon'ble Vice Chancellor, SNDT Women's University was the Guest of Honor for the conference. Keynote address was delivered by Prof. Ami Upadhyay, Hon'ble Vice Chancellor, Dr. Babasaheb Ambedkar Open University, Gujarat. Prof. Bhushan Patwardhan (former Vice Chairman UGC, National Research Professor - Ayush Interdisciplinary School of Health Sciences SPPU) was the speaker for the technical session. Dr. Muktaja Vikas Mathkari, Principal, SNDT College of Home Science, Pune was the Convener of the Conference. Dr. Sonali Rode, Joint Director Higher Education Mumbai Division, Mumbai gave the Valedictory speech.
Twenty-four research papers were presented in the conference on a wide range of topics related to the theme of the Conference by participants from different states across India. A special Issue of Journal "Research Chronicle" was released virtually. The process of acquiring ISBN number has been initiated.
22. Annual social gathering 'Spectrum 2022' was celebrated online on 11th and 12th February 2022, Various competitions like National Integration, Dance, Singing, Elocution, Poetry and Shloka recitation, Photography, Poster making, Short Film Making, Mimicry, Monoact Competition were organized.
A special program to pay tribute to Bharat Ratna- Lata Mangeshkar was organized by the students. Prize Distribution ceremony was also conducted online.
23. 'Coffee with Princi': Principal Dr. Muktaja Vikas Mathkari had an interaction with the undergraduate and post graduate students on 25th February 2022.
24. National Science Day was celebrated on 28th February 2022. A competition was organized wherein the Participants prepared original videos of application of science in everyday life/ activities. A lecture was also organized on this occasion. Ms. Anushka Sahasrabuddhe of FY B.Sc. (ND) won the first prize for her entry "Application of Fingerprint Technology in Our Lives".
An online lecture and presentation was also organized for students and teachers. The speaker, Smt Shraddha Belambe spoke about the significance of National Science Day and prominent Indian scientists and their contribution to different spheres of science. Her session also included videos showing application of science in daily life.
25. On 8th March 2022, a program on 'Recitation of Prose and Poems' was organized to celebrate International Women's Day. Mrs. F.Z Tarapore, the founder principal of the college was the chief guest for the program. The program gave an opportunity to the students to express themselves and 60 students attended it, few attended online.

26. Relax Station was created through the generous donations of parents and was inaugurated at the hands of the founder principal Smt. F. Z. Tarapore on 8th March 2022. Relax Station is used by the students to sit and relax during their free time.
27. 'Savitri bai Phule Punyatithi' was observed on 10th March 2022. The teaching and non-teaching staff paid homage to Savitribai Phule.
28. An online guest lecture on 'Understanding Soft Skills' was arranged for all F. Y. B. Sc students on 19th March 2022. Mr. Meharaj Shaikh was the Resource person.
29. As a part of ongoing Azadi Ka Amrit Mahotsav celebrations, the College organized 'Azadi Ke Rang - Rangoli Competition' on 24th March 2022.
30. Online submission of AQAR for the year 2020-21 was done on 30th March 2022 and a notification regarding successful acceptance has been received by the college.
31. Audit for 2018-19 is completed.
32. AISHE certification obtained by submitting the information.
33. Internship: All the Final year students have completed internship offline.
34. IQAC Initiative: A session on 'Importance of Balanced Diet to improve Health' was organised for teaching and non-teaching staff as a part of celebration of 'World Health Day' on 8th April 2022. Dr. Preeti Dharmade Patankar was the speaker for the session.
35. Extension and Community participation activity was organized for the residents of Mega City community on 12th April 2022. The aim of the activity was to create awareness on: Healthy eating, importance of reading habits, career options and courses in Home Science, preparation of handbags out of paper and old T shirts.
36. A program was organized to observe 'Dr. Babasaheb Ambedkar Jayanti' on 13th April 2022. Dr. Ulhas Bapat, a senior expert in Constitutional Law was the chief guest for the program. He shared his views and thoughts on the topic 'Indian Constitution and Parliamentary Democracy'. He stressed on 'Mutual Relationship between Indian Constitution and Democracy'.
37. As a part of 'Azadi Ka Amrit Mahotsav' celebrations, the students and staff members of the college took the pledge 'To be Responsible Citizens of India' on 16th April 2022. 35 students and 15 teaching and non-teaching staff members participated in the program.
38. 'Bharat Ratna Maharshi Dhondo Keshav Karve Jayanti' was observed on 18th April 2022. All the teaching and non-teaching staff members paid homage.
39. F. Y. B. Sc examinations were conducted smoothly in offline mode by the college from 19th April 2022.
40. CAP for F. Y. B. Sc examination was organized in the college for completing the assessment work.
41. Earth Day was celebrated with 'Anti Plastic Drive' on 22nd April 2022. Principal, Dr. Mukta Vikas Mathkari spoke about the importance of conserving our environment and maintaining a sustainable lifestyle. Students made posters on the theme and displayed them in the college with the objective of spreading awareness of harmful effect of plastics on the environment.
42. As a part of staff welfare, a one-day workshop on 'Stress Management and Team Building' was organized for the teaching and the non-teaching staff on 26th April 2022 at Kolwan, Pune. Shri Ashish Joshi, Corporate trainer was the resource person for the workshop. He conducted activity-based sessions on understanding stress, stressors, and the ways to deal with stress. Activities underlining the importance of working in a team and the sessions were thoroughly enjoyed by the staff. It was a good learning experience for the teaching and non-teaching

staff. Positive oral feedback was given by the staff regarding the usefulness of the workshop in their day-to-day work in the college.

43. Preparation regarding commencement of M.Sc. Biodiversity and Conservation Management course in the academic year 2022-23 is in process. Mail and reminder have been sent to the University for the following:

- Approval of three staff members on consolidated basis with a payment of Rs. 50,000/- per month.
- The new batch of students be admitted every alternate year viz. the first batch to commence in 2022 and the next batch be admitted in 2024.
- 10% increment in second year fees anticipating a drop in second year admission.

Reply from the University is awaited.

44. Farewell to the outgoing students of UG and PG courses was arranged on 4th May 2022. Students from all the specializations shared their experiences. Principal Dr. Muktaja Vikas Mathkari expressed her feelings and guided the students for being successful in their chosen field.

45. A program for distribution of Degree certificates was arranged for the students who graduated from various specializations in the academic year 2020-21 on 13th May 2022. Dr. R. Gurao, Principal SNTD College of Arts and SCB College of Commerce and Science for Women, Mumbai was the chief guest for the program. He congratulated the students and appreciated the efforts taken by them in the process of graduation.

46. A workshop on Bakery and Snacks has been planned for ITI students with the financial support from Mukul Madhav Foundation. Possible expenses were communicated to Mukul Madhav Foundation and sanction is awaited.

Resolution:

It was resolved that the Principal, administrative staff, teachers, and students be congratulated for organizing and participating in a variety of activities.

Action Taken: Congratulations were conveyed to the Principal, administrative staff and teachers. Students were also congratulated.

Item No. 3: Reporting of project in association with Mukul Madhav Foundation

Research Project, 'A study of Geriatric Women Population in Rural Maharashtra: A Post COVID 19 Socio-Psychological Study', has been undertaken by the college. It is funded by Fenolex Industries Ltd. and Mukul Madhav Foundation, Pune and is supported by Janaseva Foundation as Research partner and consultant. The project was presented to the Ethics Committee, Poona Hospital and Research Centre on 27th April 2022 and has been approved by the ethics committee.

The project commenced in October 2021. A total grant of Rs. Fifteen Lakh Thirty Thousand has been sanctioned. The first instalment of Rs. Five Lakh has been received and spent.

Pilot survey was completed in Velhe Taluka. The survey work is undertaken by 4 Field Research Officers, 4 research assistants and 81 surveyors of Jeneseva Foundation and research Centre. The progress report of the project has been sent to Mukul Madhav Foundation. Endowment note for securing second instalment has been sent and is awaited as on date. To facilitate the project and disbursement of funds an MOU with Jeneseva Foundation is in process.

Resolution: It was resolved that the Principal, collaborating organizations and administrative staff be congratulated for under taking the research project.

Action Taken: Principal, collaborating organizations and administrative staff be were congratulated for under taking the research project.

Item No. 4: Preparations for reopening of Nursery School post lock down period

The college plans to reopen the Nursery School from 15th June 2022. The school was closed for a gap of two years due to Covid 19 Pandemic Lock Down.

Only the Play Group will commence from academic year 2022-23. The minimum number of students required to reopen is 10 and maximum 20 to 25 students will be admitted. The annual fee for the same will be Rs. 11,000/-

Following preparations are in process under the guidance of Principal Dr. Muktaja Vikas Mathkari:

- The Nursery School infrastructure was used as a 'Swab collection and Testing Centre' for Covid 19 by Pune Municipal corporation. A letter has been sent to the concerned authorities to vacate the premises so that it can be sanitized and used for reopening the Nursery Lab School in the fourth coming academic year (AY 2022-23).
- Banners regarding the reopening of the Nursery School will be put up on the front and back gate of the campus.
- Information regarding admission process, fees etc. will be circulated through pamphlets in and around the college (Mega city, Kelewadi, Gokhale Nagar and Khillare Vasti).

The work is in process. Specific responsibility has been given to Ms. Bharti Medhe and Dr Lalieetaa Bbhagat as the lab school is a unique activity of Human Development department.

Resolution: It was resolved that Ms. Bharti Medhe and Dr Lalieetaa Bbhagat be informed to start the preparations for reopening of Nursery School post lock down period.

Action Taken: Ms. Bharti Medhe and Dr Lalieetaa Bbhagat have been informed to start the preparations for reopening of Nursery School post lock down period.

Item No. 5: Any other with the permission of chair

- Appreciation of Dr. Chandrakala Mannuru for her 30 years of dedicated service in the college
- Appreciation of IQAC coordinator for timely submission of AQAR 2020-21.
- Appreciation of Principal Dr. Muktaja Vikas Mathkari and Mr. Jahagirdar for completion of Audit.
- Appreciation of Principal Dr. Muktaja Vikas Mathkari for conducting various curricular, co-curricular and extra-curricular activities in the college.

Resolution:

It was resolved that Principal Dr. Muktaja Vikas Mathkari, Dr. Chandrakala Mannuru, IQAC coordinator, and Mr. Jahagirdar be appreciated.

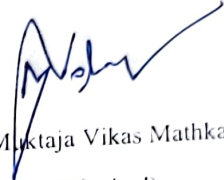
Action Taken:

1. Dr. Chandrakala Mannuru was given a letter of appreciation.
2. Appreciation was conveyed to Principal Dr. Muktaja Vikas Mathkari, IQAC coordinator and Mr. Jahagirdar.

The meeting concluded with vote of thanks to all the members.



Ms. Madhuri Ratnaparkhi
(IQAC Coordinator)


Dr. Muktaja Vikas Mathkari
(Principal)