

Minutes of the third meeting of IQAC of SNTD College of Home Science for the academic year 2018-19 held on 8<sup>th</sup> February, 2019.

The following members were present for the meeting:

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|--------------------------|---|
| 1. Chairperson:          | Principal-Dr.Muktaja V. Mathkari  |
| 2. Administrative Staff: | Senior Clerk- Smt. Chaya Gade   |
| 3. Teachers:             | Smt. A. S. Machhe<br>Dr. C. Mannuru<br>Smt. M. Ratnaparkhi<br>Smt. A. Kinikar |
| 6. Stake holders:        | Student: MeghaChoudhary   |
| 7. IQAC Coordinator:     | Dr. R. Vishwanathan   |

Dr.NaliniPatil (Management Representative), Smt. ShilpaHattangadi (Expert/Member of Local Society), Smt. M. Ashtaputre and Smt. M. Gurjar (Stake holders) expressed their inability to attend the meeting.

### 1. Agenda:

- i. Language laboratory – The process of procuring quotations for setting up of Language Laboratory has been completed. The estimate for software required is Rs. 1.18 Lakh if purchased before 28/02/2019. After 28/02/2019 it will cost 1.77 Lakh. The infrastructure for Language Laboratory should be completed before the hardware and software can be installed, so the expenses of Rs 6 Lakhs be allowed before 31/03/2019 which will save Rs.60,000/-  
**Resolution was passed for expenses towards purchase of software worth Rs. 1.18 Lakh and provision of required infrastructure worth Rs. 6 Lakh.**
- ii. It is proposed to start the publication (with ISBN number) of “Multidisciplinary Research Journal” annually. A provision of Rs.50, 000/- is required for the same. A “Students’ Research Journal” is also proposed. A provision of Rs.10, 000/- is required for the same.
  - **Resolution was passed for expenses of Rs. 50, 000/- towards starting of annual journal-“Multidisciplinary Research Journal”.**
  - **Resolution was passed for expenses of Rs. 10, 000/- towards starting of biannual journal- “Students’ Research Journal”.**
- iii. National or International Conference on Women’s Issues to be planned in March 2019 (Budget Rs.75, 000/-).

**Resolution for expenses of Rs. 75, 000/- was passed towards organizing national or International Conference.**

- iv. New Website is to be developed for the college. Various activities have been planned for this purpose which include:
- ‘Video Recording of lectures’ of the permanent faculty
  - Video shooting in the administrative office while the people are working
  - Video shooting from the main entrance gate up till the building when the students are moving around and are in some activity.

**Resolution for expense of Rs. 25,000/- to develop new website was passed.**

- v. Permission to be given to spend an amount of Rs.3Lakhs to purchase 50 benches or 100 chairs before the commencement of exams, i.e. 22/03/2019.

**Resolution for the expenditure of Rs. 3 Lakh has been passed for the purchase of 50 benches before 22/03/ 2019.**

- vi. Permission to be given to spend an amount of Rs. 1 Lakh to purchase atleastone photocopying machine.

**Resolution was passed for an expenditure of Rs. 1 Lakh towards the purchase of one photocopying machine.**

- vii. The repair and maintenance of college buildings needs to be undertaken. The sanitary napkin dispensers in college and hostels need to be repaired or replaced. Dr. Uma Giri should prepare a report of the jobs of repair and maintenance.

**Resolution: the expenditure required for repair and maintenance will be presented in the College Development Committee for approval.**

- viii. Feedback of Students on curriculum, infrastructure and teachers will be taken. Feedback of parents and other stake holders will also be taken

- ix. **Resolution was passed to give appreciation letters to the students and staff for their contributions and achievements.**

- Ms.Shriya Shah- Final Year ISD from the batch of 2017-18 for receiving two awards at the Convocation for securing highest marks at Bachelor of Science (Home Science) Examination in Resource Management specialization.
- Ms.KripaAdapawar and Ms.GayatriSalodkar from SY for representing the college at “ChhatraSansad” held at MIT College of World Peace University on 18<sup>th</sup> and 19<sup>th</sup>January 2019.
- Ms.PoojaInamdar for receiving 1st Prize under Suhana Scholarships.
- Ms.PoojaKadam for receiving 2nd Prize under Suhana Scholarships.
- Dr.Smt. RachnaVishwanathan for being nominated on BOS of Textile Science and Apparel Design, SNTWU.
- Dr.Smt. LalitaBhagat for being awarded a Ph.D. Degree in Social Work.
- Smt. AnujaKinikar for being awarded “GunavantShikshakPuraskar” by Rotary Club of Pune.
- Dr. Smt.MuktajaVikasMathkari
  - For being nominated on BOS of SRTM University, KB North Maharashtra University, BVD University, SPP University.
  - For receiving “Woman Achiever” award from Maharashtra Times.

- For being conferred “Best Teacher Award” by IIHM.
- For publishing a critical book “Feminist Expressions”.
- Smt. PreetiDharmade received Ph. D. degree in Nutrition.
- Smt. MadhuriRatnaparkhi for being nominated on BOS of Home Management by H. Sc. Board.
- Smt. Gade for being selected as a member of IQAC in the capacity of representative of administrative staff.
- All the teaching staff for their contribution in various committees.

## **2. Action Taken:**

- i. Appointment of professional counsellor in the college: Mrs.PallaviInamdar (M.A. Clinical Psychology and P. G. Diploma in Advanced Clinical Psychology) Appointed as Professional Counsellor in the college for the academic year 2018-2019 & 2019-2020 (Appointment date 29/11/2018) She visits every Wednesday, 12.00 Noon to 3.00 P.M to counsel students, teaching staff, non-teaching staff and the parents of students.
- ii. All departments were asked to plan and conduct Skill Enhancement workshops for final year students. As suggested in the previous IQAC meeting a students’ feedback regarding these workshops has been taken. It was also decided that a certificate of participation would be given to the students.

## **3. Reporting of activities conducted in the college from November 2018 to January 2019:**

- i. Ornithology course: "Beyond Birding" a certificate course in "Introductory Ornithology" was jointly organised by SNTD College of Home Science, Pune and INHER, Pune. Institute of Natural History and Research.It was conducted from 23/11/2018 to 16/12/2018 every Saturday 5.30 to 9.00 pm and Sunday 8.30 am to 1.00 pm.
- ii. Participation in Marathon organised by Sakal: On 9/11/2018. 480 students, both from Junior and Senior College, participated in Sakal Marathon ‘Run for Fitness’. They were accompanied by staff members who also successfully completed the run.
- iii. On 7/1/2019 a fun filled event 'Maharashtra Carnival’ was organized with Maharashtra Times. Students dressed in traditional attires and celebrities from Marathi cinema and TV serials were present.
- iv. On 16/1/2018 an animal adoption camp was organized in Tarapore Hall on the campus along with Animal Adoption and Rescue Team.
- v. On 18and 19January 2019 KripaAdapawar and GayatriSalodkar from SY represented our college at ChhatraSansad held at MIT College of World Peace University.

- vi. Nature Connect - Green Initiative was organised on Sunday 20/1/2019. It was a joint venture of SNTD College of Home Science Pune and Institute of Natural History Education and Research(INHER) Pune. Forty nest boxes for birds were created and placed on trees around the college campus. This was followed by talks on Natural Habitat and Birds.
- vii. Workshop on Bariatric Nutrition: The department of Food Science and Nutrition organized a skill enhancement workshop on 'Bariatric Nutrition' on 19/1/2018. The students of T.Y. Nutrition and Dietetics, P.G. Diploma in Dietetics and the staff attended the program. The objective of the workshop was to create awareness and scope of Bariatric nutrition, which is an upcoming and highly specialized field of Nutrition.
- viii. A team of seven members including teaching and research faculty from The Hague University, Netherlands had visited the department of Food Science and Nutrition on 17/1/2019. They had discussions with the principal Dr. Muktaji Mathkari and the head of the department, Dr. C. Mannuru regarding MOU and the exchange programs of students and faculty.
- ix. The department of FSN had organized a guest lecture on 23/1/2019 by Dr. Dorien Voskuil, senior lecturer in The Hague University of Applied Sciences, department of Nutrition and Dietetics. She spoke on "Elderly care and food practices and values" and had a very good interaction session with the students of T.Y. Nutrition and Dietetics.
- x. **Suhana scholarships:** Suhana Scholarship has been instituted for the 'Best Dissertation' since the year 2008-2009. This year the prizes were given to following students on January 22/1/2019.  
1st Prize: Ms. Pooja Inamdar  
2nd Prize: Ms. Pooja Kadam  
Mr. Anand Chordia, Director Technical, Pravin Masalewale, addressed the students. The prizes were given away by Ms. Smita Murthy, Ex. Asia Head, Eurasia Analytical Service Center, Coca-Cola India Pvt. Ltd. and Co-founder of The Fat Labrador Foods
- xi. On 26/1/2019 Sujata Maurya from FY represented the college in state Republic day parade.
- xii. **Celebrating Womanhood Campaign Activities:**  
A workshop was arranged on 'Street Play' for the first year students on 4th December 2018. The resource person was Mrs. Kshitija Agashe who gave various inputs about performing a good and effective street play. A competition was held on 11/12/ 2018. The theme was 'Violence against Women'. Out of 18 groups 5 groups were selected. Ms. Roopali Shinde was the judge for this event. These groups performed these street plays on 5 strategic points in Pune City on 16/02/ 2018, The Nirbhaya Day. They were well received by the citizens.  
Procter and Gamble delivered a lecture on 'Women Health and Personal Hygiene' on 5/12/ 2018

A lecture was arranged in association on 21/1/2019 with PMC health department. Dr.KalpanaBalwant talked about the issues of women health, prenatal sex determination, rising incidence of female foeticide and lowering male to female ratio.

Sensitization and awareness activities about women's health and safety issues were organized on the campus on 23/1/2019. Posters were displayed and street plays were performed by the students under the aegis of 'Celebrating Womanhood Campaign' along with the NSS Unit of the college.

The students conducted a survey and collected data from 1000 respondents about various aspects of women in their community from 27 to 29 January 2019.

- xiii. On 22/1/ 2019 a workshop was conducted on Urban Gardening by Eco Factory Foundation. NSS volunteers performed a street play on this topic at Cummins College of Engineering.
- xiv. **NSS Residential Camp:**NSS special camp was organized from 23to 29 January 2019. It was inaugurated by social worker Smt. BageshriManthalkar. Following activities were undertaken during the camp: Demonstration on Self Defence by 'Mission Sahasi' by Pratik Godhate and OmkarPotdar. Two day workshop on Disaster Management was conducted byMr.YogeshPardeshi. He gave demonstrations on first aid, common bandages, methods of transportation of casualty and Cardiac Resuscitation. Sessions on yoga and meditation were conducted by 'Art of Living' Foundation in the mornings. Volunteers did waste segregation in the campus in the afternoon. Visit to Old Age Home at Ambi village run by Janseva Foundation, Pune was organised from 27 to 29 January 2019.
- xv. Orientation to NAAC- A workshop on 'Understanding NAAC' was conducted in Swachchand resort at Kolwan on 5/02/2019. All the senior college teaching faculty attended it. The resource person was Mr.Ashish Joshi, a post graduate mechanical engineer who is a technical and soft skills trainer in technical as well as educational field.

#### **4. Following activities are planned from February to April 2019:**

- i. Employment meet: An employment meet has been organised by the college in collaboration with P.M.C. and Distric Guidance Centre of Maharashtra government for Skill Development, Employment and Entrepreneurship.
- ii. Ideas Competition: A competition to encourage unique projects/ products/ concepts has been announced for the students in first week of March.
- iii. Add on courses planned by all departments: Short courses varying in duration from one day to a month will be conducted in March/ April 2019 and also in the next academic year.
- iv. Hand Writing Analysis Work shop: Will be conducted for Youth Forum Office Bearers and Batch Representative by Dr.SanjeevaniRahane on 15/02/2019

- v. Principal and Vice Principal have planned visits to Eminent Alumni of the college for felicitating them for their achievements.

**5. Student and Staff achievements:**

- i. Ms.Shriya Shah of Final Year ISD 2017-18 batch received two awards at the Convocation for securing highest marks at Bachelor of Science (Home Science) Examination.
- ii. Smt. PreetiDharmade received Ph. D. degree on 10<sup>th</sup> December 2018 from SantGadge Baba Amravati University. Title of thesis: Effect of Standardized Educational Programme on Physical, Social, Mental and Spiritual Health of Adolescent Girls.
- iii. Dr.Muktaja V. Mathkari has been nominated on BOS of SRTM University, KB North Maharashtra University, BVD University, SPP University. She has received“WomanAchiever” award from Maharashtra Times. Has been conferred “Best Teacher Award” by IIHM. She has recently published a critical book “Feminist Expressions”
- iv. Smt. MadhuriRatnaparkhi has been nominated on BOS of Home Management by HSC Board.

The meeting ended with a vote of thanks proposed by Smt. Madhuri Ratnaparkhi.