

Minutes of IQAC Meeting held on April 25, 2019

The fourth meeting of IQAC of SNDT College of Home Science for the academic year 2018-19 was held on 25th April, 2019 at 3 pm in R M 2 laboratory, SNDT College of Home Science, Karve Road, Pune. The following members attended the meeting:

Members of IQAC:

1. Chairperson: Principal-Dr. Muktaja Vikas Mathkari
2. Teachers: Smt. A. S. Machhe
Dr. C. Mannuru
Smt. M. Ratnaparkhi
Smt. A. Kinikar
3. Management Representative: Dr. NaliniPatil
4. Stake holders: Student: MeghaChoudhary
Alumni: Smt. M. Ashtaputre
Employer: Smt. M. Gurjar
5. IQAC Coordinator: Dr. R. Vishwanathan

Smt. Chaya Gade (Administrative Staff) and Smt. ShilpaHattangadi (Expert/Member of Local Society) expressed their inability to attend the meeting.

Minutes of the meeting:

Item No. 1.

The minutes of the previous meeting were confirmed and approved by the members.

Item No. 2.

It was reported that a committee had been formed for the Revival of Nursery School. Teaching and non-teaching staff members of the college have been assigned the duty to visit nearby localities to meet the residents and inform people about the reopening of the Nursery school. Banners giving details of Nursery school have been put up in prominent places. The annual fees of the nursery school is Rs. 12,000/-. The school will start in 2019-20 with two batches of Play Group (English medium and Marathi medium).

Item No. 3.

New website of the college is being developed. A monthly maintenance of Rs. 4,000 is to be sanctioned for the same.

Resolution:It was resolved that the frequency and nature of work required to be put up on the website will be discussed with the person working on the website before finalizing the monthly maintenance amount.

Item No. 4.

A proposal for establishing Karve Chair will be sent to the UGC.

Resolution:It was resolved that proposal for establishing Karve Chair will be sent to UGC in the Academic year 2019-20.

Item No. 5.

Proposal to be sent to UGC for establishing Women's Study Centre.

Resolution:It was resolved that proposal for establishing Women's Study Centre will be sent to UGC in the Academic year 2019-20.

Item No. 6.

Proposal to be sent to UGC for Hostel development and renovation.

Resolution:It was resolved that proposal for Hostel development and renovation will be sent to UGC in the Academic year 2019-20.

Item No. 7.

It was discussed and decided that College should offer Value Added Courses to students.

Resolution:It was resolved that College will offer following Value Added Courses to students in academic year 2019-20.

- i. Introduction to Bio-Diversity
- ii. Self Defense
- iii. Disaster Management
- iv. Language courses-3 levels
- v. Any other course as per need

Item No. 8.

Orientation programs should be organized for Teaching and Non-teaching staff.

Resolution: It was resolved that College will organize orientation programs for Teaching and Non-teaching staff in areas like: preparation for NAAC, Soft Skills, Stress & Time Management.

Item No. 9.

The college proposes to start MSc Program in Bio-Diversity.

Resolution:It was resolved that college will startMSc Program in Bio-Diversity in 2020-21.

Item No. 10.

A series of Skill Enhancement Training courses should be planned and offered for enhancing employability potential of students.

Resolution:It was resolved thatIQAC will initiate Skill Chain- A series of Skill Enhancement Training courses for studentsin the academic year 2019-20.

Item No. 11.

The Nutrition department of the College should offer consultancy services.

Resolution:It was resolved thatCollege will offer consultancy services by Nutrition department- Workshops and Training programs for canteen owners in and around Pune.

Item No. 12.

It was suggested that final year students should be trained in soft skills.

Resolution:It was resolved that the final year students will be given inputs in presentation skills and training to prepare CVs and face interviews.

Dr. RachnaVishwanathan

(IQAC Coordinator)

Dr.MuktajaVikasMathkari

(Principal)