



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHREEMATI NATHIBAI DAMODAR THACKERSEY COLLEGE OF HOME SCIENCE, PUNE
Name of the head of the Institution	Dr Muktaja Vikas Mathkari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02025432097
Mobile no.	9529216691
Registered Email	homescpune@sndt.ac.in
Alternate Email	office@homescpune.sndt.ac.in
Address	S.N.D.T. College of Home Science Maharishi Karve VidyaVihar, Karve Road
City/Town	Pune
State/UT	Maharashtra
Pincode	411038

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Rachna Vishwanathan
Phone no/Alternate Phone no.	02025437818
Mobile no.	9881403919
Registered Email	homescpune@sndt.ac.in
Alternate Email	office@homescpune.sndt.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://sndthsc.com/wp-content/uploads/2020/03/Final-AOAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sndthsc.com/wp-content/uploads/2021/05/Academic-Calendar-2019-2020.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B++	2.94	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	08-Mar-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of	29-Aug-2019	11

Internal Quality Assurance Cell (IQAC)	1	
Regular meeting of Internal Quality Assurance Cell (IQAC)	13-Dec-2019 1	8
Regular meeting of Internal Quality Assurance Cell (IQAC)	14-Feb-2020 1	11
Regular meeting of Internal Quality Assurance Cell (IQAC)	13-Jun-2020 1	10
Workshop on Nutrition Research Methods	21-Jun-2019 1	18
Workshop on NAAC : New Guidelines and Preparations	27-Aug-2019 2	20
Community Nutrition Program	05-Oct-2019 1	87
Mother's on Wheels	30-Nov-2019 1	33
Student support scheme	07-Jan-2020 1	7
Certificate course in Basic Yoga	15-Jan-2020 15	39
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

Revival of Laboratory Nursery School
Establishment of Language Laboratory
Setting up college library
Setting up Canteen managed and run by the students
Work from home during lock down, which included i. Training programs/ upskilling for teachers ii. Documentation of work done by teaching and non teaching staff members iii. Curricular and co curricular activities for students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Establishing a Canteen managed and run by students	Strengthening of Nutrition Department and development of entrepreneurial skills among students
Setting up college library	created a sense of ownership and increased the habit of general reading
Establishment of Language Laboratory	Improved language skill acquisition was observed among students. Multilingual approach was developed.
Revival of Laboratory Nursery School	A unique laboratory Nursery school was revived and contributed to the scientific ECCE which is the main thrust of NEP
Enhanced use of ICT in teaching learning evaluation	Effective teaching and learning activity was facilitated. Increase in information and knowledge sharing.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	03-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	All the information is generated through college and University Website. College administration and accounts work is managed online. Finance and accounts are managed centrally since the college is a constituent college of the University. Finance and account: UniSuite has been adopted for all accounting and financial transactions. Admission fees, examination fees are paid online. Student admissions: The college follows online admission procedure as outlined by SNTD Womens University and MKCL. Examination: The University examination forms are filled online. Time tables and question papers are received online to maintain confidentiality. The internal and final marks of the students are filled online on the portal by the teachers. Results are declared online by the University.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mechanism for well-planned Curriculum delivery and documentation. College is a constituent College of SNTD Women's University. The curricular aspects are governed by the guidelines of the University. The vision and mission statement of the University form the guidelines for effective implementation of the curriculum which enables effective communication and participation of the different stakeholders with the University. The college meticulously follows academic calendar approved and moderated by the University. The various college level committees ensure the effective implementation of the curriculum by following the Time table, engaging classes, feedback machinery, use of improvement measures, continuous assessment and evaluation wherein the PTA also plays a vital role. The University guidelines and the various committees also

help in Continuous monitoring to maintain quality, uniformity and transparency during internal assessment followed by communication with the University. The exam committee conducts regular meetings and all the detailed information is conveyed to the students and the staff members. Weak students, poor attendees and Students with special needs are counseled by mentors since the college has strong counseling system. College level and departmental meetings are held at regular intervals every semester to facilitate the teaching and evaluation process. Special measures are taken to motivate weak as well as strong students in the form of various incentives. In order to deal with the crucial process of Curriculum Planning and Implementation, the college is supported by highly qualified and experienced internal as well external faculties. Guest lectures, workshops, webinars, Value added and add-on courses are arranged to strengthen the implementation of the curriculum. Exposure is given to students through systematic internships and field visits which form the integral part of the evaluation. The teachers are encouraged to participate in the faculty development program in order to sharpen the teaching skills. The College has experienced teaching faculty for curriculum delivery in the form of class room teaching and conducting of practicals in the laboratory, wherever required. The required college infrastructure for effective curriculum delivery is continuously monitored and upgraded. The college has well-equipped laboratories and sufficient class rooms. Besides class room teaching, curriculum delivery is well-supported by online teaching methods, using, Google Class Room, Zoom, Google Meet, etc. To ensure learning outcome of every subject, continuous evaluation and internal assessment is carried out through presentation, assignment, project and class test. Subject with practical components are assessed through unit tests. Tutorials for some subjects are conducted every week. Mentoring is an essential programme whereby batches of students meet their respective mentors and discuss curricular aspects, effective study habits, etc. Counselling on options related to careers are also done. Feedback is also taken regarding infrastructure, curriculum, administration, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Spanish Language	Nil	04/11/2019	90	Being the 2nd most spoken language in the world, opportunities to work with Institutions, where communication is in Spanish	Equips students with listening, speaking, reading and writing skills of the language,
Certificate in Spoken English	Nil	04/11/2019	90	Knowledge of English opens up more avenues of employment.	Students become good communicators of English.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	22	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Interior Model Making and Rendering Techniques	10/06/2019	20
Certificate Course in Textile design for Printing	12/06/2019	12
Workshop on Fashion Illustration	13/08/2019	16
Workshop on Social Legislation and NGO Management	27/06/2019	50
Workshop on Nutrition Research	21/06/2019	21
Basic Baking Workshop	13/06/2019	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Home Science (Human Ecology and Consumer Services)	38
BSc	Home Science (Interior Space Design)	21
BSc	Home Science (Textile Science and Apparel Design)	16
BSc	Home Science (Human Development)	20
BSc	Home Science (Nutrition and Dietetics)	29
BSc	Home Science (Food Science and Quality)	25

	Control)	
MSc	Nutrition and Food Processing	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback is a very important part of the assessment process. It has a significant effect on students' learning and can be a very important factor that can enhance achievements. Academic feedback can improve effective learning. It can also enhance a student's confidence and enthusiasm for learning. Effective student feedback can aid a student's transition to higher education and may support student retention. Having understood the crucial role of feedback in curricular and overall development of students quality, constant feedback policy has been undertaken by the college. There are various type of feedbacks sought: 1. student feed back for teachers 2. Curriculum 3. Infrastructure 4. Students overall satisfaction 5. Alumni feedback 6. Parent feedback This means that all the stakeholders are taken into consideration. Feedbacks are analysed systematically. This is followed by sharing the outcome in staff meeting wherein measures for any improvement required are discussed and finalised. IQAC approval is sought for the same. This plan is executed by various sub committees of the college. Certain proposals are sent to concerned agencies for guidance and financial assistance. After this feedback with revised questionnaire is sought and the happiness of stakeholders is ensured.

1. Constructive student's academic feedback improves the following: a. Develop their capability to monitor and evaluate their own learning b. To guide students to undertake steps to improve themselves c. Help stimulate reflection, interaction and dialogue regarding improvement in learning The 'student' respondents felt that there is scope for improving the 'availability of text books and study material'. Based on the feedback, the college has already started its own library and has also made available a large number of e-journals and Reference books during 2019-2020. More similar actions are in progress. 2. Teacher feedback: a. Constructive feedback improves student-teacher relationship. Their interaction helps in goal setting and to define areas for improvement b. It guides teachers to accommodate students' learning needs and foster student achievements 3. Feedback on Infrastructure: a. Improving living facility and accommodation of students can result in healthy overall development b. Good infrastructure can help students aspire for greatness and can pave the way for infinite possibilities for a student c. Good infrastructure is essential for sustainable growth of a student d. Sports Recreational facilities can promote spiritual and emotional growth of a student. The college has already initiated actions for improving the "Washroom Cleanliness Maintenance", with dedicated committees and has undertaken / completed repair maintenance work. The college seeks more funds to be allocated for these purposes. 4. Feedback from Alumni: a. Provide input with respect to

the courses offered b. Give an insight into the culture and ambience of the college c. Provide an opportunity to understand the current status of the Alumni and the employment opportunities available for the courses offered. 96 respondents are proud to be associated with SNTD College of Home Science, Pune. These respondents would be followed up for their future contributions for the development of the College, to provide guest lecture / motivational talk.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PG Diploma	Dietetics	20	66	16
MSc	Nutrition and Food Processing	40	171	40
BSc	Food Science and Quality Control	25	54	27
BSc	Home Science	180	240	160

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	505	77	11	2	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	6	3	2	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a student mentoring system and each teacher (mentor) is allotted 40 students for mentoring. The list of mentors and the mentees is prepared in the beginning of the academic year and put up on the notice board. The meeting of the mentor and the mentees takes place twice a month on 1st and 3rd Friday at 12.10 pm to 1.00 pm, which is mentioned in the time table. Students are informed about the following: ? Vision and Mission statements of the SNTD Women's University and the College. ? The semester pattern of the programs and continuous internal assessment. ? Attendance requirement for both theory and practicals which is 75. ? Students with more than 40 backlog are not eligible to be promoted to next year. ? Govt. Scholarships available for the students and the procedure to avail them. The mentors provide an open environment which will encourage self awareness, self evaluation and sense of personal identity among the students. Academic counselling forms are

maintained by the mentors which have information on the students family background, hobbies, health problems, contact number and e mail id. Mentors refer the students to the professional counsellor appointed by the college if required, for further counselling. Professional counsellor is available in the college once a week. Outcome of Academic counselling: A good, healthy rapport was built between the student and mentor. Improvement was seen in the regularity, attendance and academic performance at the end of the year. A counselling session for TY B.Sc. students was organised on 2nd August 2019, with the objective to prepare them for the change in their life after the graduation process. Mrs. Pallavi Inamdar, a clinical psychologist had an interactive session with the students and discussed about physical, emotional, mental and social wellbeing. Discussion also included about SWOT analysis and academic preparation after graduation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
582	12	1:49

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	13	9	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Rachna Vishwanathan	Associate Professor	Best Teacher Award International Institute of Hotel Management, Pune
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Home Science and FSQC	Sem I, III, V	22/10/2019	23/12/2019
MSc	Nutrition and Food Processing	Sem IV	12/10/2020	27/11/2020
MSc	Nutrition and Food Processing	Sem I, Sem III	16/11/2019	16/01/2020
MSc	Nutrition and Food Processing	Sem II	Nil	19/08/2020
BSc	Home Science and FSQC	Sem VI	01/10/2020	30/11/2020
BSc	Home Science and FSQC	Sem II , IV	Nil	14/08/2020
PG Diploma	Dietetics	Sem I	19/11/2019	07/01/2020

PG Diploma	Dietetics	Sem II	19/08/2020	07/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the academic Year 2019-20, due to COVID 19 Pandemic, there was national lockdown starting in the Month of March 2020. All College and University exams were postponed indefinitely. As per the Government resolutions and the University directives only the final semester exams were conducted in online mode in October/ November 2020. The results of the other semesters were computed based on internal assessments and previous result average. The exams were conducted online in MCQ pattern. 1. First year Question papers were typed by concerned subject Teachers and mailed to the Office 2. For the Assessment of FY Final examination papers of Semester I, CAP was organised in the College, over a period of 8 days. Teachers use various Internal evaluation methods which vary with the type and learning objectives of the course. Some of the processes include Cooperative learning, Participatory Method, Use of Audio Visual Aids, Educational Games, Street Plays, Study Tours, Demonstrations, Surveys, Group Projects, Exhibitions, Field Visits, Mock Counseling, Role plays, Case Studies, Group Discussions, Presentations, Puppet shows and Workshops.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in the beginning of the academic year. The data regarding the activities of all the departments is compiled. University activities are taken in to consideration while preparing the academic calendar of the college. Examination schedules is given by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sndthsc.com/wp-content/uploads/2021/05/2.6.1-Program-outcomes-program-specific-outcomes-and-course-outcomes-for-all-programs-offered-by-the-institution-.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Dietetics	PG Diploma	Dietetics	13	13	100
Nutrition and Food Processing	MSc	Nutrition and Food Processing	21	21	100
FSQC	BSc	Food Science and Quality Control	28	28	100
Home Science	BSc	Home Science	122	122	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<http://sndthsc.com/wp-content/uploads/2021/05/2.7.1-Student-Satisfaction-Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	2.01
International	English	2	2.01
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Human Ecology and Consumer Services	1
Food Science and Nutrition	1
Textile Science and Apparel Design	1
English	5
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	Nil	Nil	Nil
Resource persons	Nil	4	Nil	1
Attended/Seminars/Workshops	2	19	2	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community Nutrition Program	Dnyandevi (NGO), Pune	1	5
Skill Development and Awareness Activities	NSS	11	300
Mid Day Meal Program, ICDS	ICDS, Pune	2	6
Job Fair	District Skill Development, Employment and Entrepreneurship	12	50

Counselling Center,
Government of
Maharashtra, Pune

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Social Work	Janaseva Foundation	Lecture and Demonstration	4	4
Social work and outreach	Janaseva Foundation	Skill Development and Awareness	11	300
Health awareness	Tilak Ayurved Mahavidyalaya	Medicinal Tree Plantation	11	300
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship Internship Internship Internship Internship Internship Internship	Internship Internship Internship Internship	Interior Design Firms	01/11/2019	30/11/2019	20
Internship Internship Internship	Internship Internship	Schools and Day Care Centers	01/11/2019	30/11/2019	20

Internship					
Internship Internship	Internship Internship	Boutique and Textile Industry	01/11/2019	30/11/2019	16
Internship Internship	Internship	Food Industries	01/11/2019	30/11/2019	25
Internship	Internship	Hospitals	01/11/2019	30/11/2019	29
Internship	Internship	Training Institutes, Schools , Hospitality Industry	01/11/2019	30/11/2019	33
Internship	Internship	Food Industry	01/12/2019	01/01/2020	21
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tilak Ayurvedic College	31/08/2019	Setting up a medicinal plant garden and inculcating Health Awareness	200
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
400000	312720

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21	Partially	3.6.031681	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2766	1060064	172	32840	2938	1092904
Reference Books	9068	4534000	928	511794	9996	5045794
Journals	1086	3402873	107	515738	1193	3918611
Digital Database	3780	6567963	Nil	Nil	3780	6567963
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	36	21	36	0	0	7	8	10	0
Added	29	20	29	0	0	3	2	0	4
Total	65	41	65	0	0	10	10	10	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1439000	612630	395000	127480

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Staff committees are constituted for maintenance of equipment, infrastructure and other facilities. The staff committee is approved by the governing body of the college. The following are the functions of the various staff committees: The committee makes arrangements for new academic infrastructure in the college according to the needs of the departments / college. It carries out the required repair and maintenance work. Equipment, instrument and miscellaneous laboratory materials are purchased after prior approval and scrutiny to ensure optimal utilization of funds allocated every academic year. The committee approves the expenditure based on given technical quotations. The college has appointed a gardener to maintain the college garden. The committee overlooking this activity consists of staff members. Planting of seasonal vegetables is carried out in the college garden regularly. Pruning of trees are carried out only after prior permission and under authorized supervision. The purchase, issue and upgradation of the library facility is undertaken by the college committee which consists of staff members and other representatives. A coordinator is appointed who monitors the use and maintenance of the computer lab in the college. The web-site coordinator manages and takes care of the information sharing and uploading on the college web-site.

<http://sndthsc.com/wp-content/uploads/2021/05/4.4.2-Procedures-and-policies-for-maintaining-utilising-physical-academic-supporting-facilities-.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student support scheme	4	37000
Financial Support from Other Sources			
a) National	Directorate of Higher, PFNDAI Education	39	86980
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Skill Enhancement Certificate Course in 'Interior Model Making and Rendering Techniques'	10/06/2019	20	Architect Sunil Mestry

Textile Design for Printing	12/06/2019	12	Smt. S.S. Sharma
Skill enhancement Course on Basic Bakery	25/06/2019	53	Nutrition Department
Soft Skills	19/06/2019	175	Mr. Ashish Joshi
Remedial teaching	22/06/2019	35	Shanta Vaidya Foundation
Nursery School Management	24/06/2019	35	Smt. Maneesha Ashtaputre
Social Legislation and NGO Management	25/06/2019	35	Dr. Prakash Yadav
Library Orientation	25/06/2019	16	Smt. Manisha Jadhar
Language Lab	11/07/2019	375	Ms. Neha Dhanwani
Workshop on Fashion Illustration	13/08/2019	16	Smt. Ashu Patil

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Counselling Cell (Department wise Career Counselling)	Nil	175	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Job fair (Indus)	55	Nil	Studio 165, Parbhani.	8	6

Health Plus Pvt. Ltd., Pravin Masalewale, Aspire Fitness Pvt. Ltd., N.M. Wadia Institute of Cardiology, Sahyadri Hospitals Ltd., Deenanath Mangeshkar Hospital, Blue diamond Pune, Hyat Regency, Pune, Royal Orchid Hotels Ltd.)			Area Plaza Pune. Free lance Interior Designing. Harnai soot girni, Satara. Celebrating Fabrics, Pune. Royals Club International, Lonavala.	
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	28	B.Sc. Home Science and B.Sc. Food Science and Quality Control	Food Science and Nutrition	SNDTWU, Sym biosis International University	M.Sc. (Dietetics, Clinical Nutrition and Dietetics, Sports Nutrition, Nutrition and Food Processing, Food Science and Nutrition), P.G. Diploma (Dietetics, Food Analysis)
2019	5	B.Sc. Home Science	Textile Science and Apparel Design	SNDTWU, Nirmala Niketan College of Home Science, Mumbai,, Times and Trends Academy	M.Sc. TSAD , Diploma (Graphic Design and Fashion Design)

2019	13	B.Sc. Home Science	Human Ecology and Consumer Services	SNDTWU, Symbiosis International University, IGNOU, AYUSH Govt. College	M.SC. Communication and Media Studies, M.Sc Nutrition and Dietetics, Diploma in Dietetics and Nutrition
2019	8	B.Sc. Home Science	Human Development	SNDTWU, MS University, Vadodara, SPPU, IGNOU	MSW, M.SC., MA Psychology(Counselling, Special Education) Communication and Media studies
2019	3	B.Sc Home Science	Resource Management	MMCC, Pune. International School of Design, Pune, Times and Trends Academy, Pune	M.Sc. Resource Management, Landscaping, Vastushastra
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Street Play Performance	College	138
Yuva Mahotsav	University	24
Haritwari	State	75
Cultural	College	83
Sports	University	25
Sports	College	140
NSS	College	200
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college Youth Forum committee is formed every year. It has representation of students from every class and batch of the college. Each youth forum member is given a Badge to instill a sense of responsibility. This also motivates the youth forum members to take initiative and participate actively in the college activities. The students independently plan co curricular, extra curricular activities , make decisions, execute and report the same to the teacher in charge. . These activities are need based and are planned by holding meetings of youth forum. Teachers and student members share ideas during these meetings. The active participation of the youth forum members at every stage ensures their contribution. This inspires the rest of the students to be a part of all activities. SNTD Women’s University organises YUVA- inter college competitions at regional level and grand finale. The Student Council members help in the cultural, sports, and other extracurricular activities. They help in motivating students to take part in competitions, organising auditions and preparation of the teams for various events of YUVA. They also help as volunteers in various college activities such as Job Fair, Sakal Marathon, Sports Day and Fun fair etc. Student Council plays a major role in organising the “Spectrum” ,annual cultural function of the college. During Spectrum, various competitions are held for the students in sports and other co curricular activities. For this, students work on various committees and help in smooth conducting of the function. They also help in maintaining the discipline, cleanliness and also manage catering for the function.. Various competitions were held during spectrum to encourage and bring out the talents of students in sports and cultural activities such as cricket, running race, dance, singing, cookery, mehendi and rangoli. “Sanskrita” personality contest was held for the students which was based on the general knowledge, fitness and their talents. Fun fair was organised by the students where they had put up stalls with handicrafts and food items prepared by them for sale. The students council 2019 -2020 was formed as per the guidelines of SNTD Womens University. The Batch Representatives of all the classes elected the members of the Students Council of the college. They are nominated as members on College level statutory bodies like CDC and IQAC. Students representatives on these academic and administrative bodies actively participate and give suggestions. These suggestions are taken into consideration to improve the various academic and student related facilities. Representation of students on various committees: • IQAC Committee - Ms. Sakshi Khadiwala (student representative) • College Development Committee - Ms.Sakshi Khadiwala (student representative) • Internal Complaint Committee - Ms. Sayali Bapat (Student representative) In this way, the formation of the student council of the college ensures participative management of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. The institution has registered Alumni Association and has been very active with 110 members enrolled. The working Committee of the alumni Association includes the following members: ? Mrs. Anuja Kinikar- President ? Dr. Lalieeta Bbhagat - Secretary ? Mrs. Madhuri Ratnaparkhi - Treasurer

5.4.2 – No. of enrolled Alumni:

110

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

The college has a registered Alumni Association and is actively working. The alumni students interact with the students motivate and guide them in their career advancement. Some of the distinguished alumni actively contribute for the college development by providing internship and also offer placements to the students. They have organised the following workshops, skill development activities and training programs

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Various committees have been formed to ensure decentralisation of administrative work and participation of all the stake holders to ensure smooth and efficient administration. The authority to make policies, make decisions and execution is decentralised by giving responsibilities to various teaching and non teaching staff members as well as students. Some of the committees are: Admission, Time Table, Examination, Cultural, Youth Forum, Environment and sustainable development, Internal Complaint Committee, Anti-ragging Committee, Grievance Committee, N.S.S etc. Every committee has a chairperson. The plan of action is discussed during the meeting and decided and executed in consultation with the Principal to ensure participative management.. A feedback is taken after the activity is over. Feedback is analyzed using statistical tools and improvement measures are again discussed, defined and executed. 2) Heads of the departments are appointed for every specialization. The Principal holds the meetings with them as and when required. There is also a departmental meeting once in the fortnight. This ensures good communication and smooth administration of all decisions. Academic discussions and sharing of knowledge with the respective subjects during these meetings leads to academic enrichment and improvisation of effective teaching and learning. The outcomes of these meetings are reported to the Principal and management strategies are refined in tune with the need of the hour.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission of Students 1.Admissions only on Merit basis 2. Professional Counselling for right choice of course and specialization Banners are displayed giving information regarding the available Courses career options. Staff members are available for counselling the students and parents after declaration of HSC results. Being

a constituent college, the college follows online admission procedure as outlined by SNDT Women's University , Mumbai and Maharashtra Knowledge Commission Ltd. (MKCL). In addition to this , entrance exam and interviews are conducted for the admission of post graduate courses as per the directives of the University. Merit list is displayed and interviews are conducted and admissions are given only on merit basis following Government reservation rules

Industry Interaction / Collaboration

? Industry Interaction / Collaboration

1. Meticulous internships for greater and practical exposure
2. Guest lectures / Workshops ensuring Industry Academia link
3. Product development projects undertaken for food industries
4. Project sharing with industries

Students of TY.BSc do four week internship in industries or organisations related to their major. As a part of CSR activity Suhana Masalewale Pvt Ltd supported development of Edible Landscape Garden which is an example of sustainable development. Suhana Scholarships have been instituted for best innovative food product developed by second year NFP MSc students. Some industries also provide placement for the students after they complete the internship. Food Science Nutrition department organised one day programme comprising of lectures, Quiz and various competitions along with PFNDAI. Food Science Nutrition department organised World Food Day in collaboration with AFSTI.

Human Resource Management

? Human Resource Management

1. Participation of teachers in Faculty Development Program at National level
2. Organization of need based FDPs , workshops and short term trainings for both teaching and non teaching staff.
3. Actual responsibilities given to then HR to ensure quality work. Regular meeting are conducted by the Principal with the teaching, non- teaching staff and the students. Various committees have been formed to conduct the college activities. Every teacher gets an opportunity to be a part of such committees. Notices are sent on regular basis and staff meeting and committee meeting are held regularly. Teachers

maintain a record of curricular, co-curricular activities in Teacher's Record Book. Staff members are felicitated on their birthdays by the Principal. Feedback from the students is also taken at the end of the activity. This helps in improving the activities in the future. The achievements and contributions of all staff members are acknowledged. The college staff is felicitated for their achievements during the college gathering. College has various cells in place for the quality improvement of Human Resource Management such as ICC, Anti ragging cell, Grievance, mentoring for students Counselling for students teaching Non-teaching staff. A qualified counsellor was appointed. She is available once a week, the teacher mentors refer students for counselling to her. The Principal and few faculty members paid home visits to felicitate the parents for encouraging women education.

Library, ICT and Physical
Infrastructure / Instrumentation

? Library, ICT and Physical
Infrastructure / Instrumentation
1.Appointment of independent staff to moderate the functioning of library 2. Training given to the concerned staff. 3. Formation of literary club to check the frequency and quality of reading 4. Record and documentation 5. Upgradation (Hardware and Software) of ICT lab and independent appointment for running various courses free of cost for all the students. 6. Infrastructure audit , Repair and maintenance as and when required Database access is provided through SNTD Women's University library to all students and staff. Digital Books are available. Library organises orientation for the students so that they can make optimum use of facilities available. A 'Granthotsav' is organised every year where eminent speakers address the students on current topics. Book exhibition is organized as a part of Granthotsav where books are sold at a discount. College has annual maintenance grant for its infrastructure and laboratories. This year a new Language Laboratory and library has been started. A new photocopy machine has been purchased. Admission forms, payment of Examination fees, application for government scholarship is online.

<p>Research and Development</p>	<p>? Research and Development 1. Motivating the staff to participate in research activities 2. Special provision for funding of the research activities 3. Special leave is sanctioned to participate in FDPs Teachers are motivated to participate in research based activities such as Ph D, M.Phil., writing research papers and articles and organising seminars and conferences. Teachers are also encouraged to participate in seminars and conferences. Special mention is made of teachers' achievements in annual college gathering, magazine and annual report.</p>
<p>Examination and Evaluation</p>	<p>? Examination and Evaluation 1. Formation of Exam Committee 2. Special space provided for exam office to ensure confidentiality of exam work 3. Documentation rigorously done 4. SOPs for every exam work prepared 5. Internal evaluated papers discussed in the class with the students to ensure betterment of performance and transparency. 6. All the University deadlines regarding examination followed.7. Vigilance by CC TVs Evaluation methods are communicated to students at the time of orientation to F.Y.B. Sc. and also during mentoring sessions. The evaluation methods are also stated in the syllabus and prospectus. Examination committee plans the examination schedule which is announced well in advance. There is centralised assessment programme to maintain confidentiality. The University exam time table and question papers are received on line by college. A Chief Examination Officer is appointed to execute the College level and University level examinations. Unit tests are conducted, assignments and projects are given to students as a part of internal assessment. There is continuous assessment for some practical.</p>
<p>Teaching and Learning</p>	<p>? Teaching and Learning 1. Preparation of academic Calendar at the beginning of the year 2. Effective execution of the Timetable. 3. Timetable implementation committee 4. Teachers diary 5. Frequent meetings of the department 6. Sharing of knowledge by senior teachers in order to train the young teachers 7. Transparent,</p>

objective and reliable Feedback system

8. Use of statistical tools to analyze the feedback. 9. Sharing of feedback with the teachers.10. Defining and executing improvement measures if needed Innovative processes adopted by the Institution in Teaching and Learning: ? Teachers use methods like online group sharing, video links and guiding students on the use of online databases for project work. ? Facilities are provided to students for making power point presentations. A well-equipped computer and audio-visual aids room is available. ? Each department maintains a record of innovative seminars undertaken by students as well as records of experience of students during their four weeks internship period with various industries and organisations. ? Each department regularly invites faculty from industries / NGO's to interact with students. ? Alumni are invited as resource persons to share their knowledge and experience. ? Visits are arranged to subject related industries, organisations, schools, NGO's, exhibitions and fairs. ? Students are encouraged to present papers at seminars and workshops. They are also motivated to participate as observers / delegates in various workshops, seminars and conferences. ? Students perform street plays as a part of learning of communication skills. These street plays are mostly on social issues. Currently the theme is "Celebrating Womanhood". ? Students learn about event management and entrepreneurship skills by arranging events on various themes. ? They also design artistic products and participate in exhibitions and sales. ?

This year following 'Add-On Courses' were offered: Sr. No. Name of the Course Date Number of Students

Sr. No.	Name of the Course	Date	Number of Students
1	Social legislation and NGO management	25, 26 June 2019	35 students
2	Remedial teaching	22, 29 June 2019	35 students
3	Nursery school management	24, 28 June 2019	35 students
4	Certificate course in Basics of Yoga	15 January to 15 February 2020	39
5	Certificate course in Basics of Self Defence	21 January to 17 February 2020	20
6	Yoga for Students During Lock down	8 April to 25 Mat 2020	525
7			

Online Workshop Series in Creative Arts
 9 June 2020 onwards 90 8 INHER
 -Ornithology 2020 To add department
 value added courses Following 'Value
 Added Courses' were conducted Sr. No.
 Name of the Course Date Number of
 Students 1 Yoga for life 13 to 21 June
 42 students HD HECS 2 Value Added
 course in Textile Design for Printing
 12 to 18 June 2019 12 3 Value Added
 course in Fashion Illustration 12 to 14
 August 2019 14 4 To add other
 department value added courses Remedial
 Classes are conducted for academically
 weak students. Question banks are
 prepared to help the students to
 prepare for the exams. Revision classes
 are held before the exams.

Curriculum Development

? Curriculum Development 1.College
 being a constituent college ,
 University prescribed curriculum is
 followed 2. Curriculum related feedback
 is sought by students 3. Feedback is
 analyzed using stastical tool 4.
 Findings and suggestions are forwarded
 to the concerned BOS of the University
 5. Some teachers are BOS members so
 necessary changes are brought in .6.
 Curriculum review of the college- the
 brief of the review is forwarded to the
 concerned authorities of the university
 Board of Studies (BOS) in the
 respective subjects at the university
 level prescribes the syllabi which are
 periodically revised. The college
 follows the prescribed syllabus.
 Faculty members work in the capacity of
 members of BOS and syllabus revision
 committee appointed by the SNTD Women's
 University, Mumbai from time to time.
 Teachers communicate their suggestions
 for modification of syllabus to the
 chairperson of BOS.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>? Planning and Development The university sends schedules for admissions, examinations, co-curricular and extra-curricular activities to college online. These are implemented by the college. All reports are sent to university, NAAC, UGC and other governing bodies. The college prepares various schedules for staff and students which help in the smooth functioning of the college.</p>

Administration	? Administration The college follows online admission procedure as outlined by SNDT Women's University Maharashtra Knowledge Commission Ltd.(MKCL)
Finance and Accounts	? Finance and Accounts UNISUITE has been adopted for all accounting and financial transactions. Admission fees, examination fees are paid online.
Student Admission and Support	The college follows online admission procedure as outlined by SNDT Womens University and MKCL. The college has a admission committee to counsel and guide the students regarding their doubts and queries. The contact numbers of the committee members are displayed on the college website. Effective use of social media is done for dissemination of information
Examination	The University examination forms are filled online. Time table and question papers are received online to maintain confidentiality. The internal and final marks of the students are filled online on the portal by the teachers. Results are declared online by the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Madhuri Ratnaparkhi	Physical Fitness: Connecting Mind and Body	Smt. Maniben M.P.Shah Women's College of Arts and Commerce in collaboration with Department of Physical Education, SNDT Women's University	1850
2019	Ms. Anuja Kinikar	Physical Fitness: Connecting Mind and Body	Smt. Maniben M.P.Shah Women's College of Arts and Commerce in collaboration with Department of Physical Education, SNDT Women's University	1850

2020	Dr. Rachna Viswanathan	Understanding and Tackling Few Un attended Area of the NAAC Assessment	Maniben Nanavati Womens SNDTWU and IQAC Cluster, India	960
2020	Dr. Vrushali Nagarale	Understanding and Tackling Few Un attended Area of the NAAC Assessment	Maniben Nanavati Womens SNDTWU and IQAC Cluster, India	960
2020	Dr. Preeti Dharmade	Understanding and Tackling Few Un attended Area of the NAAC Assessment	Maniben Nanavati Womens SNDTWU and IQAC Cluster, India	960
2020	Dr. Lalieetaa Bbhagat	Understanding and Tackling Few Un attended Area of the NAAC Assessment	Maniben Nanavati Womens SNDTWU and IQAC Cluster, India	960
2020	Ms. Madhuri Ratnaparkhi	Research Methods and Techniques	Ramanand Arya DAV College and University of Mumbai	750
2020	Ms. Anuja Kinikar	Research Methods and Techniques	Ramanand Arya DAV College and University of Mumbai	750
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	A workshop on Stress Management	A workshop on Stress Management	02/01/2020	02/01/2020	12	13
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Adolescent Development problems and	1	18/12/2019	05/02/2020	55

parenting organised by IMA Pune and AACCI

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
.Soft skill workshop and recreation activity was organised outside Pune	Two sets of Uniform and one Umbrella are provided to each non-teaching member.	Needy students were given annual financial assistance StU

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit is conducted through the University authorities. Since the college is the constituent college of the University, it does not have any authority to do the audit independently. Audit has been completed till 2015-16

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals and well wishers	1131900	Betterment of Infrastructure

[View File](#)

6.4.3 – Total corpus fund generated

366275090.37

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Open day 2. Feedback Day 3. Parent- Teacher cultural Meet 4. Knowledge Sharing 5. Guest lectures by parents 6. Lecture by teachers for parents 7. Awareness programs 8. Mentoring and professional counselling of students.

6.5.3 – Development programmes for support staff (at least three)

1Workshop: .Role of Administrative staff for NAAC preparation 2. Workshop on POSCO act 2012 (Protection of children from of sexual offences act) and Posh act 2013 (prevention, prohibition and redressal act) 3.Provision and training

for improving ICT skills 4. Soft skills development program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Skill Chain- Value added courses for students continued 2.. Research Journal for students and teachers 3. Seminars , Workshops and conferences 4..Skill chain and value added courses 5. Language laboratory developed 6. Laboratory Nursery School revived 7. Jivha Canteen: managed and run by students 8. Independent College Library set up

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Creative Workshops	09/06/2019	09/06/2019	10/07/2019	90
2019	Skill Enhancement Certificate Course in 'Interior Model Making and Rendering Techniques'	10/06/2019	10/06/2019	18/06/2019	20
2019	Textile Design for Printing	12/06/2019	12/06/2019	18/06/2019	12
2019	Skill Enhancement Course on Basic Bakery	12/06/2019	12/06/2019	18/06/2019	53
2019	Soft Skills	19/06/2019	19/06/2019	20/06/2019	175
2019	Remedial teaching	22/06/2019	22/06/2019	29/06/2019	35
2019	Library Orientation	25/06/2019	25/06/2019	25/06/2019	16
2019	Social Legislation and NGO Management	25/06/2019	25/06/2019	26/06/2019	35
2019	Language lab	11/07/2019	11/07/2019	15/03/2020	375
2019	Workshop on Fashion Illustration	13/08/2019	13/08/2019	14/08/2019	16

2020	1	1	12/01/2020	1	PFNDAI-Nutrition Awareness Programme	Nutrition awareness activities in collaboration with PFNDAI for students	111
2020	1	1	07/02/2020	1	Job fair in collaboration with District Skill Development, Employment and Entrepreneurship Counseling Center, Government of Maharashtra	To provide platform for employers and unemployed youth	22
2020	1	1	17/01/2020	1	Mid day meal Planning	Planning menus for Mid Day Meal program for Anganwadi children under ICDS	5
2019	1	1	01/07/2019	7	Environment week	Protection of environment	200
2019	1	1	08/08/2019	1	Organ Donation - Film and lecture	Importance of donating organs to save lives	200
2019	1	1	31/08/2019	1	MoU with Tilak Aurvedic College	Plantation of medicinal herbs and plants, Induction of health awareness among	200

						students.	
2019	1	1	19/08/2019	10	NSS Extension Activities	10 Skill development and awareness activities, Street plays to inculcate awareness	320
2019	1	1	22/08/2019	1	Intergenerational Solidarity	Sensitizing youth towards the needs of the elderly	320
2019	1	1	05/10/2019	1	Community Nutrition Programme	Packed Lunch and Nutrition for the age group 3-14 years at Gammat Shala of Dnyandevi (NGO), Bharat Nagar, Vishrantwadi, Pune	6
2019	1	1	22/12/2019	1	Sakal Marathon1	To promote importance of health and fitness among the youth	198
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Teachers	25/04/2019	The newly appointed teachers (permanent and temporary) are instructed regarding the rules and norms of professional behaviour. These are reiterated from time to time during meetings. Any deviation from the same affecting the

		professional atmosphere is brought to the notice of the concerned teacher. This ensures the smooth running of the day to day activities of the institution. These are displayed on the notice boards.
Handbook for Students	25/04/2019	The code of conduct for students is stated in the Information Booklet which is mandatory for each student to possess at the time of admission. These rules are clearly explained during Orientation at the beginning of each academic year. During the regular counselling sessions the same is reiterated. These are displayed on the notice boards.
Handbook for Parents	25/04/2019	The code of conduct is stated in the Information Booklet which is mandatory for each student to possess at the time of admission. These rules are clearly explained during Orientation at the beginning of each academic year. The rules are also communicated to the parents through their wards. These are displayed on the notice boards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Social Legislation and NGO Management	25/06/2019	26/06/2019	35
Alumni Motivational Talk	27/08/2019	27/08/2019	20
Intergenerational Solidarity coursee	09/01/2020	11/01/2020	200
Certificate course in Basic of Yoga	21/01/2020	17/02/2020	39
Ceritificate	21/01/2020	17/02/2020	20

course in Self defence			
Yoga for Students during Lockdown	08/04/2020	26/05/2020	525
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Solar water heaters are installed in the hostels ii) Developing Edible Landscape Garden iii) MoU signed with Tilak Aurvedic College: For plantation of medicinal herbs and plants. To inculcate health awareness among students. iv) Environment Week: Observed from 1/07/2019 to 07/07/2019, 200 students participated and planted trees on campus. v) Haritwari.. 75 students and 4 teachers participated 23 rd June, 2019 in Haritwari an initiative by SPPU and NSS Unit, Government of Maharashtra. Participants were given saplings to plant in their respective college campuses.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES (1) Employment Meet
1. Title: Employment Meet **2. Goal:** a. To contribute to national development by participating in the Government schemes for the welfare of the citizens. b. To reach out to the society on a larger scale by providing opportunities to the unemployed youth to meet various employers on the same day at a single venue. c. To contribute to the society by providing the infrastructure and support to the industries and organizations exposing the youth to Employment opportunities. d. To establish an industry academia link. e. To provide a wider exposure to the students of SNDT college of Home Science so that they are aware of varieties of jobs and the specific skills needed for various jobs and also the various government schemes of youth welfare. f. To equip students with managerial and organizational skills by giving them responsibility to organise the job meet. **3. The Context:** Unemployment is a crucial problem. Higher education does not necessarily guarantee employment. But, having understood the role of the higher education institution, it was thought to be very apt and relevant that the college is associated with Government organisations focussing on schemes of employment and contributes to the social cause. The College is centrally located in Pune on a spacious campus of 16 acres. The college has good infrastructure and a dedicated team of staff members. Government has launched various schemes for the unemployed youth. Though the concerned agencies and departments have the finances and core staff required, they need institutional involvement which means infrastructure, a large number of committed staff and volunteers to implement these schemes successfully.. In view of this, it was decided to host the Employment Meet and also offer the voluntary services of staff members and students. **4. The Practice:** The College organized the Employment Meet on Sunday 7th February 2020 in association with District Skill Development and Guidance Centre and Deendayal Antyoday Program for National and Urban Upjiva Abhiyan. 31 industries and organizations spread all over Pune district participated in the Employment Meet. The teaching and non teaching staff members of the college along with the student volunteers worked to ensure the smooth organization and success of the Job Fair. **5. Evidence of success:** The employment meet had a huge response from all over Maharashtra. 31 industries participated in the employment meet. There were 3261 vacancies including a variety of profiles of jobs. 2437 unemployed youth enrolled themselves for the Employment Meet. Each candidate was allowed to appear for more than one interview. 1364 candidates were interviewed which included students from SNDT college of Home Science also. 740 candidates were selected in the first round. The Employment Meet was given publicity in the local newspapers -Pudhari, Lokmat, Maharashtra Times,

Sakal. Feedback was taken from the industry personnel who appreciated the physical infrastructure and arrangements in the Campus. It was reported by them that the team of staff and student volunteers had planned and worked efficiently to ensure the success of the job fair. They also emphasized that the candidates who came for the Job Fare were well qualified for their job profile and they were satisfied with the quality of the HR that they had selected.

6. Problems Encountered and resources required It would have been convenient for the outstation candidates, had the job fare been there for two consecutive days as some candidates could not reach in time.on this particular day and were disappointed. Had there been better financial provision, the employment meet could have been advertised on larger scale and it would have benefited more people.

BEST PRACTISES (2) Edible Landscape Garden

1. Title: Edible Landscape Garden

2. Goal: a. Introduce and promote the concept of sustainable living. b. Inculcate awareness among the students about the hazards of irresponsible disposal of garbage and use of pesticides. c. Segregation and utilization of biodegradable waste generated on the campus. d. To continue industry academia link in order to enrich learning by hands on experience

3. The Context: The college is situated on a spacious campus of 16 acres and has been landscaped aesthetically. The campus has two hostels with mess and a canteen these generate a large volume of biodegradable waste every day. In view of creating awareness of sustainable development and the availability of the necessary infrastructure, , the Edible Landscape Garden was conceptualized in association specially with Eco Factory Foundation , because the proprietor Mr. Anand Chordia is a leader in sustainable development . This would serve the purpose of utilization of the biodegradable waste generated on the campus. It would also introduce the concepts of urban farming and sustainable living amongst the young students who would spread the message in the society and contribute to the national development by being responsible citizens.

4. The Practice: A live eco project of Edible Landscape Garden has been initiated in collaboration with Eco Factory Foundation. This gives hands-on experience to the students of creating wealth from waste. Biodegradable waste on the campus and hostel, and bio-pesticides are used for developing this organic garden which will lead to sustainable living. Biodegradable and non-biodegradable garbage are segregated and disposed off or used in the Edible Landscape Garden. The organic produce, the fruits and vegetables are sold to staff and students on the campus at nominal price and also utilised for various projects of the Nutrition department of the college. The income thus generated is used for the development of the college garden as well as the welfare of the needy students.

5. Evidence of success: The students and staff members actively participate in upkeep of the Edible landscape garden. The garden is thriving and there is a steady produce of seasonal vegetables and fruits. There is an increased awareness among the students about the importance of sustainable living and reducing their carbon footprint. Students feedback has proven that they are very happy to be a part of edible landscape garden activity.

6. Problems Encountered and resources required: During the vacations the students and staff are not on campus, it is a challenge to sustain the activity during this period. In spite of this it is being managed successfully as to overcome this problem the college has employed a part time gardener.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sndthsc.com/wp-content/uploads/2021/05/7.2.1-Best-Practices-.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The under graduate and post graduate programs offered by the College have a

strong and important component of skill training and skill enhancement. This ensures that the students graduating from the college are equipped with self-employment and entrepreneurship skills. They are also prepared to face the challenges of the job market. The final year students have one month internship at under graduate level and a two month internship at post graduate level. Students are placed in industries or research organizations related to their specialization for internship. This enhances their job seeking skills for future placement. • At the Under Graduate level, the first year level students are offered core subjects and introductory courses of all specializations in first three semesters. The students are selected to one of the five specializations offered and have courses of only that specialization in semester four, five and six. There is a separate three year vocational degree program which offers courses of only that specialization in all six semesters. . The departments arrange workshops for students to fill in the gaps in the curriculum and keep up with the needs of the job market. The strong focus on the employability skills can be seen by the objectives of all core courses and specialization courses that are enlisted below. • Textile Science and Apparel Design Department: Students get an in depth knowledge of textile fibers, blends and dyes, dyeing and printing textile materials. They learn to design and stitch various apparels as per fashion trends and develop skills in fashion illustration and designing • Resource Management Department: Students are equipped with knowledge and skill in planning residential and commercial interior spaces. They develop intellectual and creative skills required for Interior Design using various soft wares for professional interior designing. • Human Development Department: Students learn the important developmental aspects of human life span. They develop skills to prepare age appropriate and child friendly teaching aids and are trained in effective communication skills with preschool children as well as their parents. The Laboratory Nursery School was revived in July 2019. This gives hands on practical training to the students of this specialization. • Food Science and Nutrition Department offers courses at the Under Graduate and Post graduate levels: Students acquire basic skills in analysis of different food constituents, adulterants and qualitative standards and specifications laid down by FSSAI. They also understand various aspects of Quality control, Food labelling, packaging and Food laws and the process of new food product development. The Nutrition and Dietetics students understand the effects of various diseases on nutritional status and nutritional and dietary requirements. They recommend and provide appropriate nutritional care for prevention/ and treatment of various diseases and use various types and techniques of nutritional counselling. • Human Ecology and Consumer Services Department: Offers courses that enable students to develop skills in communication with the community through street play, puppet shows. This also helps students to develop entrepreneurial skills.

Provide the weblink of the institution

<http://sndthsc.com/wp-content/uploads/2021/05/7.3.1-Institutional-Distinctiveness-.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year A. Academic Initiative 1. Propose to start Blended courses, Add on and Bridge courses. 2. Proposal for MSc Program in Biodiversity- Conservation and Management will be sent to the University and further to Director of Higher Education for approval. 3. Propose to organise workshops for training of school teachers. B. Upgradation of Infrastructure: 1. The new programs that have been introduced have increased the student strength considerably and also those being proposed will increase the student strength. Considering this necessary infrastructure will be provided. 2. Increased number of programs and batches offered by Food Science and Nutrition department will result in increased occupancy of department laboratories. The college proposes to

set up additional laboratories for the Food Science and Nutrition department. 3. The Gym and Fitness centre that was established in the college building by the university requires major renovation and repairs. This work shall be taken up to make the Gym and Fitness centre fully functional. The facility will be available to all the students and staff members on the campus. 4. Meditation point to be set up for relaxation of students and staff members and yoga sessions will be held regularly. 5. An enclosed recreation area to be built outside the administrative office for students. 6. Plant for filtered water supply for the college to be set up. 7. The college premises shall have wifi installed. This will be made available to all students and staff members. 8. The security of college buildings will be upgraded by installing closed circuit cameras in all classrooms, laboratories and corridors. 9. Electronic display system and public address system to be installed. 10. Proposal to apply for Hostel Fund- Proposal to be sent to UGC. C. Research and Consultancy 1. Staff members and students will be encouraged and motivated to do research. Student and teachers research journal will be published. 2. Funding shall be provided by the college to teachers participating in workshops, seminars and symposiums. 3. Project discussion group to be formed for teachers and students. 4. Post Graduate student research projects to be sent for competitions. 5. Consultation services by Nutrition department- Workshops and Training programs for people and institutions in and around Pune. D. Green Initiative 1. Setting up Ganga Maa Mandal (gardens of medicinal and nutritional plants and trees) in association with the Maharashtra Council of Agriculture education and Research : 2. "Urban Forest" to be developed in association with Eco Factory Foundation. This will inculcate environment consciousness and health awareness on the campus. E. Strengthening Inclusion: Increased "Inclusion of Students with Special Needs" is proposed F. Employment and Entrepreneurship Initiative 1. Proposal to set up Incubation Centre will be sent to UGC and RUSA. 2. Organize the Employment Meet G. Mental and Physical Well being Initiative 1. Making Yoga as the integral part of the time table. 2. Propose appointment of professional counsellor.